

**MINUTES
KAUFMAN ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTOR'S MEETING
TUESDAY, DECEMBER 10, 2019 AT 6:00 P.M.
CITY HALL COUNCIL CHAMBERS
209 S. WASHINGTON ST.
KAUFMAN, TEXAS 75142**

	PRESIDENT	CHARLES GILLENWATER
	VICE-PRESIDENT	BARRY RATCLIFFE
	SECRETARY/TEASURER	DR. BEN BRASHEAR
ABSENT	MEMBER	GAIL GODWIN-MASON
	MEMBER	JANE LUCAS

PLEDGE OF ALLEGIANCE

CALL MEETING TO ORDER Chairman calls the Meeting to order, states the date and time, states members present, and declares a quorum present.

President Gillenwater called the meeting to order at 6:01 p.m. and declared a quorum. Board members present were Charles Gillenwater, Barry Ratcliffe, Ben Brashear, and Jane Lucas. Director Gail Godwin-Mason was absent. Also present was Executive Director Anne Glasscock, and Assistant City Manager Mike Holder.

CITIZENS COMMENTS / REQUEST TO SPEAK ON AGENDA ITEMS (5 MINUTES) Comments about any of the agenda items may be taken into consideration at this time or during the agenda item. Comments are limited to five (5) minutes per individual unless additional time is otherwise required by law for translation. Speaking time is not transferable. Citizens may address the KEDC on any subject but must first complete a Request to Speak Form so that the Chairman may call your name to speak at the appropriate time on the Agenda. Comments must be directed to the KEDC as a whole. **When addressing the KEDC, please step forward to the speaker's podium, state your name and address, and direct your comments to the Chairman and KEDC.**

No comments were given.

DISCUSSION/ACITON ITEMS

1. Consider and Take Appropriate Action on Minutes from October 15, 2019, EDC Meeting.

Vice President Ratcliffe made a motion to approve the minutes from the October 15, 2019, KEDC Meeting as presented. The motion was seconded by Director Lucas and passes 4/0.

2. Consider and take appropriate action on request from the City of Kaufman asking the Kaufman Economic Development Corporation for participation in an infrastructure project related to the Phase 2 Street Bond construction.

Mr. Holder informed the Corporation of the request on behalf of the City. He gave a brief background on the proposed project in conjunction with the City's Phase 2 Street Bond Construction plan. He highlighted the bid process for the infrastructure project and the reasons for the request of KEDC assistance. There were discussions about the proposed project, the location of the project, and the ownership of property surrounding the area in question.

Director Brashear made a motion to approve the request from the City of Kaufman asking the KEDC for participation in an infrastructure project related to the Phase 2 Street Bond Construction. The motion was seconded by Director Lucas and passes 4/0.

3. Discuss platting options for the EDC Property on E. Hwy 175. PID #s 178591 and 178952.

Ms. Glasscock discussed platting options for the property owned by KEDC on E. Hwy 175, PID #178591 and 178952. Ms. Ratcliff presented the different options for platting the property. She reviewed the platting process. There were discussions on how the Corporation wishes to plat the property, the need to plat the property, and the interested buyer for a portion of the property. The potential development of the property was also discussed.

4. Consider and take appropriate action authorizing the EDC Director to engage the services of a Civil Engineering Firm for the purposes of platting the EDC Property located on E. Hwy 175. PID #s 178591 and 178952.

Director Brashear made a motion authorize the EDC Director to engage the services of a Civil Engineering Firm for the purpose platting the EDC property located on E. Hwy 175. PID #178591 and 178952. The motion was seconded by Vice President Ratcliffe and passed 4/0 .

5. Presentation on Local Intel.

Ms. Glasscock gave a presentation on a platform called Local Intel which promote local advantages, engage business and drive economic development. Ms. Glasscock explained her purpose for utilizing this product and showed the corporation how to use the system. She stated there would be no expenses incurred in FY 2020 but would be around \$2,000 in the following years.

6. Consider and take appropriate action on Local Intel.

Director Brashear made a motion to approve use of Local Intel. The motion was seconded by Vice President Ratcliffe and passes 4/0.

ANNOUNCEMENTS

- 7. Updates on ongoing projects.**
- 8. Upcoming Sales Tac Training opportunities – see attached**
- 9. Chamber Banquet February 18, 2020**
- 10. Discuss Availability in December and January for Additional Meetings**

Ms. Glasscock gave the directors an update on the above items 7-10.

ADJOURNMENT.

President Gillenwater adjourned the meeting at 7:28 p.m.

APPROVED:

ATTEST:

Charles Gillenwater, President

Ben Brashear, Secretary/Treasurer