

**MINUTES
KAUFMAN ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTOR'S MEETING
TUESDAY, OCTOBER 9, 2018 AT 6:00 P.M.
KAUFMAN CITY HALL
209 S. WASHINGTON STREET
KAUFMAN, TEXAS 75142**

VICE PRESIDENT	BARRY RATCLIFFE
SECRETARY/TREASURER	CARL STAPP
MEMBER	LISA PARKER
MEMBER	CHARLES GILLENWATER
MEMBER	GAIL GODWIN-MASON

Call to Order and Announce a Quorum. Vice President Ratcliffe called the meeting to order at 6:12 p.m. Board members present were Barry Ratcliffe, Lisa Parker, Charles Gillenwater and Gail Godwin-Mason. Vice President Ratcliffe declared a quorum. Also present were KEDC Executive Director Anne Glasscock, Assistant City Manager Mike Holder, City Secretary Regina Farris, Development Services Director Marcy Ratcliff and City Attorney Patricia Adams.

1. Consider And take Appropriate Action on Minutes From July 24, August 14 & 20, 2018 Meetings.

Board member Gillenwater made a motion, seconded by Board member Parker to approve the July 24, August 14, and August 20, 2018, KEDC Meeting Minutes. Vice President Ratcliffe called for a vote, and with all Board members voting affirmative, the motion passed 5/0.

2. Consider And Take Appropriate Action to Elect a New Board President For The 2018/2019 Fiscal year.

Vice President Ratcliffe made a motion, seconded by Board member Parker to nominate Board member Gillenwater as KEDC President for the 2018/2019 Fiscal year. Vice President Ratcliffe called for a vote, and with all Board members voting affirmative, the motion passed 5/0.

Vice President Ratcliffe turned the meeting over to new President Elect Gillenwater.

3. Consider And Take Appropriate Action to Elect a Board Vice President For The 2018/2019 Fiscal year.

President Gillenwater reiterated the election of officers for the Board must be done annually.

Board member Parker made a motion, seconded by President Gillenwater to nominate Vice President Ratcliffe as KEDC Vice President for the 2018/2019 Fiscal year. President Gillenwater called for a vote, and with all Board members voting affirmative, the motion passed 5/0.

4. Consider And Take Appropriate Action to Elect a Secretary/Treasurer For The 2018/2019 Fiscal year.

President Gillenwater made a motion, seconded by Vice President Ratcliffe to nominate Board member Lisa Parker as KEDC Secretary/Treasurer for the 2018/2019 Fiscal year. President Gillenwater called for a vote, and with all Board members voting affirmative, the motion passed 5/0.

5. Discuss and Consider Authorizing the Executive Director to petition to the City of Kaufman annexation of one (1) tract of land owned by the Kaufman Economic Development Corporation, adjacent and contiguous to the City of Kaufman, Texas. The one (1) tract of land, containing approximately 26 acres is located in the D. Falcon Survey, Property Identification #178592, Abstract No. 151, Kaufman County, Texas. The undeveloped property is generally located southeast of 1900 East Highway 175 (Kaufman Law Enforcement Center) and setback approximately 970 feet from East Highway 175 right of way.

Executive Director Glasscock discussed the proposed piece of property, and the purpose of the annexation. Ms. Ratcliff explained the process of annexation to the Board. There was a discussion about the need to annex this property for development purposes.

Secretary Parker made a motion, seconded by Board member Godwin-Mason to authorize the petition to the City of Kaufman to annex the KEDC owned property, Property Identification #178592. President Gillenwater called for a vote, and with all Board members voting affirmative, the motion passed 5/0.

6. Discuss and Consider Authorizing the Executive Director to petition to the City of Kaufman to rezone the proposed annexation of one (1) tract of land owned by the Kaufman Economic Development Corporation, adjacent and contiguous to the City of Kaufman, Texas. The one (1) tract of land, containing approximately 26 acres is located in the D. Falcon Survey, Property Identification #178592, Abstract No. 151, Kaufman County, Texas to either a Commercial, Highway Commercial or Light Industrial District. The property is generally located southeast of 1900 East Highway 175 (Kaufman Law Enforcement Center) and setback approximately 970 feet from East Highway 175 right of way.

Ms. Ratcliff explained the three (3) different zoning classifications that the KEDC could petition for the rezoning of the proposed annexed property. She briefly discussed the history of the zoning classification of the property.

Board Member Godwin-Mason made a motion, seconded by Secretary Parker to authorize the petition to the City of Kaufman to rezone the proposed annexation of the KEDC owned property, Property Identification #178592, to Highway Commercial. President Gillenwater called for a vote, and with all Board members voting affirmative, the motion passed 5/0.

RECESS INTO EXECUTIVE SESSION: President Gillenwater adjourned into Executive Session at 6:42 p.m.

7. In accordance with Texas Government Code Chapter 551, the Texas Open Meetings Act, the Kaufman EDC will recess into a closed executive session, pursuant to the following section of the Act:

A. Section 551.074, Personnel – To deliberate regarding the appointment, evaluation, reassignment, duties, discipline or dismissal of public officer or employee: Part Time Employee Of Kaufman Economic Development Corporation.

THE KAUFMAN ECONOMIC DEVELOPMENT CORPORATION RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE. SECTION 551.071 (CONSULTATION WITH ATTORNEY). ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION MEETING WILL ONLY BE TAKEN IN AN OPEN MEETING PURSUANT TO CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT.

RECONVENE INTO OPEN SESSION: In accordance with Texas Government Code, Chapter 551, the Texas Open Meetings Act, the Kaufman EDC will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.

President Gillenwater reconvened the Regular Session at 6:59 p.m.

8. Discuss and take any appropriate action, if any, on matters discussed in Executive Session:

A. Section 551.074, Personnel – To deliberate regarding the appointment, evaluation, reassignment, duties, discipline or dismissal of public officer or employee: Part Time Employee Of Kaufman Economic Development Corporation.

Board member Godwin-Mason made a motion, seconded by Secretary Parker to authorize the Executive Director to pay out the remainder of Lee Ayres contract effective through the end of October. President Gillenwater called for a vote, and with all Board members voting affirmative, the motion passed 5/0.

9. Announcements and Discussion of Same

- A. 2 Applicants for EDC Matching Grants
- B. Attending TML Conference in FW for 1-day October 10 – EDC Session
- C. October 12 Business Retention & Expansion Seminar Phoenix;
- D. TEDC Conference October 17-19 Fort Worth
- E. Scarecrow Festival October 26 & 27
- F. Halloween on Houston on the Square
- G. OU IED November 3-8 in New Orleans
- H. Discuss Setting Next EDC meeting Date

ADJOURNMENT.

There being no further business, President Gillenwater adjourned the meeting at 7:06 p.m.

APPROVED:

ATTEST:

Charles Gillenwater, President

Carl Stapp, Secretary/Treasurer